



**Minutes of the committee meeting held by zoom 06-05-2024 at 19.15**

Present: Rob Palethorpe, Paul Radden, Nick Akers, Liz Akers, Hanne Siebers, Nigel Rawlins and Peggy Johnson.

*Apologies for Absence – none*

Rob started by welcoming both Nigel and Peggy to the meeting, Introductions were made for Peggy Johnson.

The role of the Webmaster was discussed, he will not be at committee meetings.

*Welcome and hand over to new Treasurer.*

M.W. and P.J. have met and the Sum up machine, cash box and receipts are all in Peggy's possession. P.J. also has the Bank mandate forms. N.A. asked if we were going to extend the financial year to coincide with the AGM having been moved next season to the end of the programme. This was agreed. L.A. advised that it was part of the Treasurers role to pay the Judges and Speakers. P.J. advised that she would not always be there on Wednesday nights and alternative arrangement would need to be made. R.P. advised that he can authorise payment but he cannot set them up, this will depend on PJ returning the bank mandate.

*New Competition rules*

M.W. had circulated the new rules for competitions. There was then a discussion about having the names of authors of the reverse of the prints. It was finally agreed that someone will advise the Judges that the prints are not to be turned over and will stand with the Judge to make sure this happens.

*NNPS 'Social Media'*

H.S. stated that Norwich & District P.S. had posted all their EAF exhibition successes on their Facebook page and asked could we not do the same. This led to a wide ranging discussion about the NNPS Facebook page and the fact that non members can post on there. N.A. asked if R.P. can contact Lizzie Wallace who is the moderator for a report on the workings of the page to be given at the next meeting. It was agreed that this could be a useful tool to draw in new members but could also be time consuming.

*Quarterly updates*

R.P. asked P.R. to state what had been discussed between them.. P.R. advised that it was just having reports every quarter to understand how the club is progressing. See appendix 1

*A O B*

A question was asked about the zoom account. P.R. advised that he had set up an account on behalf of the club but that he was the only one who could set up meetings. P.R. to contact Colin Birch ( EAF) re this as there may be a work around without spending any more money.

## Appendix 1

Proposed format for quarterly Committee Meetings

Present

Apologies

Matters arising from minutes.

Secretary report: To include any correspondence received, dealt with etc.

Treasurers report: Balance of club funds, expected receipts, expected costs.

Programme Secretary report:

Exhibition Secretary report:

Competition Secretary Report

External Competition Sec Report

Webmaster report

A O B

Date of next meeting

All reports to be sent to the Secretary before the meeting circulated to all on the committee to save time during the meeting. If an Officer of the club has nothing to report please advise so.